Dales Academies Trust
Together for Excellence

THE CHURCH OF ENGLAND
Diocese of Leeds

East Cowton Church of England Primary School

General teaching Assistant (GTA)

23 hours per week

Lunchtime Supervisor (MSA)

4 hours per week

After School Club

3 – 5 hours per week

Working days: Monday, Tuesday, Thursday and Friday

Required from: ASAP

Candidate Information Pack
Closing date: Sunday Tuesday 15th September 2026 **Interview date: Thursday 17th September 2026**

Welcome to

Dales Academies Trust, North Yorkshire

Dear candidate

Thank you for taking your time to download our application pack and expressing your interest in the position of General Teaching Assistant at East Cowton Church of England Primary School, a school within Dales Academies Trust (Dales).

This pack has been developed to provide you with a summary of all the information you need to consider when applying for a job within Dales.

Within the pack you will find a job description, a person specification, information about the school and the Trust, as well as details of how to apply for this post should you choose to make an application.

We wish you every success with your application and we look forward to meeting you in the near future.

Yours sincerely,

Damian Chubb

Dales CEO

General Teaching Assistant (GTA) & Lunchtime Supervisor (MSA)

General Teaching Assistant (GTA)

Grade/Band: Grade C (scale point 3-6) 23 hours per week, TTO 39 wks

Lunchtime Supervisor (MSA)

Grade B (scale point 3) 4 hours per week, TTO 38 wks

Working days: Monday, Tuesday, Thursday and Friday

Working hours: 8.45am – 3.50pm

Contract Type: Established

The Headteacher and Governors are seeking to appoint an enthusiastic and outstanding individual to take on the role of GTA to work across KS1 and KS2 in supporting learning across the school. This is an exciting opportunity for a motivational teaching assistant to join our highly skilled and friendly staff.

The role will include:

- Working to support teaching and learning under the direction of teaching staff and may be responsible for some learning activities within the overall teaching plan.
- May work in the classroom or appropriate location within the school, with access to support and guidance as required.
- Under the general direction of the teacher, participate in establishing and maintaining effective relationships with the pupils, parents/carers and with other agencies/professionals.
- Provide 1:1 support to some pupils in their cognition and learning.
- Pay due regard to professional boundaries, maintaining appropriate levels of confidentiality.
- Assist in escorting and supervising the pupils on educational visits and out of school activities.
- Undertake break supervision as required.

We are looking for a candidate who is:

- An enthusiastic and hard-working team player.
- Energetic, motivated, positive with a can-do attitude.
- Committed to high standards and expectations.
- Resilient and flexible.

- Personable with a good sense of humour.
- Willing to support the Christian ethos of the school.
- A clear understanding of the KS1 and KS2 national curriculum would be an advantage.

What we can offer:

- Happy and welcoming pupils, staff, governors and parents.
- Pupils with good behaviour and a thirst for knowledge.
- A warm, collegiate and supportive environment in which to work, learn and develop.
- High quality Continuous Professional Development and Leadership development opportunities.
- Opportunity to work in collaboration with other schools and be part of the establishment of the Dales Academies Trust.
- A chance to be part of a caring, Christian environment with exciting visions for the future.

The successful candidate will become part of a team that is enthusiastically driving the schools forward and building upon their achievements and strengths. We are a warm, inclusive family school with a strong Christian ethos, a sense of community and a commitment to excellence for all children in our care. We aim to ensure that our children feel safe, happy and achieve their potential as a unique individual and as a learner. Christian values are at the heart of all that we do.

Dales Academies Trust is committed to safeguarding and promoting the welfare of our pupils and young people. We have a robust Child Protection Policy, and all staff will receive training relevant to their role at induction and throughout employment with the Trust. We expect all staff and volunteers to share this commitment. This post is subject to a satisfactory enhanced Disclosure and Barring Service criminal records check for work with children. This post is exempt from the Rehabilitation of Offends ACT 1974 and the Exceptions Order 1975 as amended.

We welcome visitors to our school as we would really like to meet you prior to your application. If you would like to request an application pack or arrange a visit to the school, please contact the school office and speak to Holly Coxon, base leader (01325 378347 or email ecadmin@eckf.dalesmat.org)

If you would like to apply for this position, please complete the application form and submit it to ecadmin@eckf.dalesmat.org

About East Cowton Church of England Primary School

Our vision: *"Building Futures with love"*

We encourage all our children to show love for the world, each other and themselves.

East Cowton CE School is a very happy and unique small school providing education for children from 4 - 11 years. We are part of 'Cornerstone Schools', a close collaboration of three schools which also includes Ravensworth and Barton Church of England Primary Schools. We work under the leadership of one Executive Headteacher and one leadership team, whilst ensuring that the individual identities of each school are cherished. The school has a base-Leader who is responsible for the day to day running of the school.

School Leaders work together to provide an exceptional curriculum and provide carefully planned enrichment opportunities across the schools. We believe that every child should be encouraged to achieve the highest standards possible in an atmosphere where all success, great or small, is properly celebrated.

Our children love school and have the confidence to grow in responsibility and independence and leave us as flourishing citizens, equipped for a journey of lifelong learning. We look forward to welcoming you into our East Cowton school family.

Our vision statement 'Building Futures with love' is at the heart of all we do, and our staff are committed to ensuring that all children are able to be the very best that they can be. Our recent Ofsted inspection commented '*Pupils thrive in the family atmosphere of this small school. Relationships are extremely strong. Staff want every pupil to shine, and they celebrate each pupil's interests and talents. Staff notice quickly when pupils are having difficulties. This ensures pupils get prompt help.*

Exemplary behaviour is typical. Boys and girls of all ages happily play together. They enjoy a game of football and climbing on equipment in the playground. Older pupils look after their younger school mates, such as at lunchtime. This is a responsibility that they take seriously.'

Our School is located in the village of East Cowton in North Yorkshire. It lies 9 miles north of Northallerton, 8.5 miles to the east of Catterick and 9.5 miles south of Darlington.

Visits to school are welcome and encouraged. Please telephone the school base

leader, Holly Coxon to arrange a convenient time. Completed application forms should be returned by email to ecadmin@eckf.dalesmat.org by Tuesday 15th September 2026.

It is expected that interviews for the post will be held on Thursday 17th September 2026. Please alert referees that we may request references at short notice.

The following headings may be helpful in completing your letter of application.

- Qualifications for the post.
- Experience and how this may apply to the post.
- Personal strengths, abilities and skills in support of your application.

Details of the interview arrangements will be sent out to those on the shortlist. Thank you in advance for completing your application. If you have not heard from us by Monday 21st September, please assume you have not been successful this time.

Yours sincerely

Mrs Kirstie Petch
Headteacher

In relation to Data Protection, Information Security and Confidentiality, all staff are required to comply with the school's policies and supporting documentation in respect of these issues.

Terms and Conditions

The employer for this post is the Dales Academies Trust. The post is based at East Cowton CofE Primary School.

An Enhanced DBS is required for this post.

Closing date: **Tuesday 15th September 2026**

Interview date: **Thursday 17th September 2026**

If you would like to apply for this position, please complete the application form and submit it to ecadmin@eckf.dalesmat.org

If you would value an informal discussion about the post, please contact Kirstie Petch, Headteacher of East Cowton CE School on 01325 378347

About Dales Academies Trust

'Together for Excellence'

Dales Academies Trust (Dales) was established in 2017 as a Multi Academy Trust (MAT), with sponsor status, for the northern church schools of the Church of England dioceses of Leeds and York.

As with the other church MATs across both dioceses, the Trust is open to church and non-church schools with a core purpose of providing an inclusive education for children of any ability, culture, gender, sexuality, faith, or no faith. The ethos is derived from, and informed by, the Church of England's commitment to education and schooling over more than 200 years.

Dales welcomed its first community school into the Trust in 2020 when Carnagill Community Primary School became the fourteenth setting to join our family of schools.

To date Dales consists of the following schools:

School	Date of joining the Trust
All Saints CE Academy (Secondary)	September 2017
Eppleby Forcett CofE Primary School	November 2017
Middleton Tyas CofE Primary School	November 2017
Trinity Academy Richmond	November 2017
East Cowton CofE Primary School	November 2017
Barton CofE Primary School	December 2017
Ravensworth CofE Primary School	December 2017
South Otterington CofE Primary School	January 2018
Croft CofE Primary School	January 2018
Ainderby Steeple CofE Primary School	January 2019
Thornaby CofE Primary School	July 2019
St Francis CofE Primary School	August 2019
Carnagill Community Primary School	April 2020
Great Smeaton Primary School	April 2024
Oakbridge CofE Primary School	September 2024

Oakbridge CofE Primary School is the Trust's first Free School, with Dales being named as the sponsor after a competitive process in April 2021; it opened with a cohort of Reception children in September 2024.

Everything we do is informed by our Vision that 'Working together for excellence", and rooted in quality, collaboration and care, we deliver exceptional learning experiences through inspirational teaching and nurturing a love of life-long learning. We dare greatly, travel hopefully and enable each other to flourish'.

In practice, for example, we have established a range of networks within the Trust including the Primary Headteacher Partnership, which has at its heart, a focus on

self- supporting school improvement, as well as subject partnerships, Early Years, SEND and a Chair of Governor's Forum. In addition to this all schools continue to play an active role in partnerships beyond the Trust with settings being part of their local networks, senior MAT leaders linking with Teaching School Hubs and the CEO sitting on the Hambleton & Richmond Locality Board. We are committed to working in partnership to ensure the best possible outcomes for all pupils in Trust schools.

The Trust 5-Year Strategic Plan was published in January 2021; it focuses on three key areas, namely:

1. Ensure the best possible outcomes for all pupils	2. Recruit and retain the best staff	3. Grow appropriately, becoming a sustainable, viable organisation
through timely, intelligence led, research informed school improvement activities utilising high quality support and effective collaboration within a supportive accountability framework.	through establishing Dales as an employer of choice, committed to the ongoing development of its staff through rigorous, personalised, evidence based CPD and effective talent management at all levels of the organisation.	through optimisation of financial efficiencies, infrastructure and processes, to ensure fitness for purpose, and further informed by relationships with networks and organisations beyond the Trust.

All Trust Headteachers are actively involved in the delivery of the strategy and have within their Performance Management, a Trust objective, focused in the first instance on an area of particular interest to them that will benefit all.

Our successes to date have been due to the focused teamwork of leaders and staff in all schools operating within an organisation that has worked hard to establish its accountability framework as a driver for excellence.

Dales is at an exciting stage in its development with the establishment of even closer working between the practitioners in its schools and ongoing conversations with a number of schools interested in joining. We are very keen to maintain this momentum and are actively looking for creative and driven team players who will work with us on delivering the next phase of our growth.

Further details about the Trust can be obtained by visiting our website www.dalesmat.org and the Safeguarding & Child Protection Policy can be viewed via this link.